Tips for Communicating with Legislators

Remain professional and respectful

Remember the protocols of addressing a member of the legislature

Governor (last name)

Senator (last name)

Representative (last name)

Be personal

Let the legislator know whether or not you live within his/her district or if you teach within the legislator's district

Tell the legislator a little bit about yourself

Look for common ground

Provide the data/facts

Use information from the fact sheets

Highlight a key piece of information

Provide examples from your personal experience with students

Stay on topic

You only have a brief moment to get your point across

Be polite and firm

Don't let the subject change during the discussion

Be positive

Your purpose is to deliver a message not debate

Don't burn bridges

Remind the legislature how the issue impacts students and learning

Don't be defensive - stick to the facts

Ask . . .

Ask for support on the issue

Ask for support on a specific bill if you have it

Ask what will you support

Wrap it up

Don't take up too much time

Thank the legislator for his/her time

Follow

Send a thank you note

Send additional information

Invite the legislator to your school